

**SHENANGO TOWNSHIP,
MERCER COUNTY, PENNSYLVANIA
FACILITY EVENT SPACE RENTAL AGREEMENT**

This contract for the rental of a venue is made this day, _____, by and between **SHENANGO TOWNSHIP**, hereafter referred to as the Owner, and _____, hereafter referred to as the Renter.

WHEREAS, the Renter desires to temporarily rent, occupy, and make use of the Owner's venue, located at 3439 Hubbard-Middlesex Road, and known as Community Room; and

WHEREAS, the Owner agrees to such rental, occupation, and use in consideration of certain payments and covenants herein enumerated;

NOW, THEREFORE, the parties agree to the following terms and conditions:

1. The Renter shall pay to the Owner the sum of \$_____ no later than _____. Of this amount, \$_____ is the non-refundable rental for the time period set forth herein. The amount of \$_____ represents the damage/security deposit which will be returned to the Renter upon settlement, minus any charges for actual damages done or necessary cleaning to the venue by Renter or his/her/its invitees.

2. The Renter shall have access to and use of the venue from _____ o'clock on _____ to _____ o'clock on _____ for the purpose of hosting the Renter's _____ event. Owner shall provide to Renter all keys, access control codes, and other items necessary to give Renter such access no later than _____.

3. With twenty-four (24) hours of the rental period's expiration, Renter shall tender to Owner all keys and other access control devices in his/her/its possession.

4. Rental shall remove all personal property, trash, and other items that were not present in the venue when Renter took control of it. A trash dumpster is located in the back-parking lot.

5. Upon Renter's completion of his/her/its obligations under this Agreement, the Owner shall return to Renter the security deposit minus any amounts deemed necessary to repair damages or for cleaning for the venue caused by Renter and/or Renter's associates, guests, invitees, and all other persons who enter the venue during the rental period, whether or not such persons do so with Renter's knowledge or consent.

6. This Rental Agreement form must be completed and signed a minimum of thirty (30) days in advance of the event. Some exceptions apply. 100% of the payment for the rental is required when signing this Agreement. NSF and/or returned checks are subject to a \$50.00 administration fee. No exception.

7. Renter will be liable for any physical damages or legal actions that Owner may incur as a consequence of the actions of Renter or any of Renter's guests while Renter is in control of the venue, and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from the Renter's use of the venue.

8. Mercer County, Pennsylvania, shall have jurisdiction over this matter, and the laws of the Commonwealth of Pennsylvania shall be applicable. All legal actions relative to this Agreement shall be filed in a Court of competent jurisdiction in Mercer County, Pennsylvania.

9. The Township Supervisors reserve the right to refuse rental to any individuals, organizations, or businesses.

10. Granting permission to use the Shenango Township rental space does not constitute an endorsement by Shenango Township, Shenango Township Supervisors or its agents and employees of the Renter's purposes or activities.

11. Smoking and alcohol are prohibited on the rented premises.

12. It is understood that Shenango Township is not responsible for any personal injuries, property damages, lost or stolen items or other liabilities that may be incurred during use of their facility. Renter and his/her/its guests do hereby release, indemnify, and hold Shenango Township, the Shenango Township Supervisors, or its agents and employees harmless of any such damages.

14. Shenango Township reserves the right to have a member of its staff present at each scheduled event and may require police security for the event at the Renter's expense.

SHENANGO TOWNSHIP

Dated: _____

By:

RENTER:

Dated: _____
By: _____

Fees: Residents-\$250 plus \$50 refundable security deposit.
Non-residents- \$300 plus \$50 refundable security deposit.
Community organizations fees, if any, can be waived by order of the Township Supervisors.