

APPROVED MEETING MINUTES**JANUARY 3, 2023 6:30PM**

The meeting was called to order by Chairperson, Tom Hubert and opened with the Pledge of Allegiance to the Flag at 6:30pm.

Supervisors present: Tom Hubert, James Stewart, Scott Malenky, Michael Weiser & Dale Perry. Secretary, Gina Smith was present. Solicitor Ray Bogaty was absent. Dan Rupert, Chief Jason Newton and Chief Justin Barnes were also present.

ELECTION OF OFFICERS:

Motion by Tom Hubert to nominate Michael Weiser as temporary Chairperson. There were no other nominations. All votes yes. Motion Carried.

Motion by Mike Weiser to appoint Tom Hubert as Chairperson of the Board of Supervisors for 2023. There were no other nominations. All votes yes. Motion carried.

Motion by Tom Hubert to nominate Mike Weiser for Vice Chairperson. There were no other nominations. All votes yes. Motion carried.

Motion by Tom Hubert to set and advertise the township meetings to be held on the third Thursday of each month at 6:30 pm at the Shenango Twp Municipal Bldg. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by James Stewart to authorize the Supervisors, Secretary, Tax Collector, and Auditors to attend the County meetings with the township paying the expenses. All votes yes. Motion carried.

Motion by Tom Hubert to nominate Mike Weiser, motion by Scott Malenky to nominate Dale Perry. Paper vote was taken for Road Master. Jim Stewart- Mike Weiser, Scott Malenky- Mike Weiser, Tom Hubert- Mike Weiser, Mike Weiser-Mike Weiser, Dale Perry-Dale Perry. Mike Weiser is voted as Roadmaster for 2023. Motion carried.

Motion by Tom Hubert to nominate James Stewart as Assistant Road Master. Tom Hubert declined nomination by Mike Weiser. There were no other nominations. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Scott Malenky to give the authority for the Road Master to purchase emergency supplies up to \$2000.00. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Mike Weiser to approve the equipment rental rates of township-owned equipment to other municipalities: Backhoe--\$75.00 per hour plus operator wages; Hi-Lift--\$85.00 per hour plus operator wages; Dump Truck \$65.00 per hour plus operator wages. Rental rates of township-owned equipment to Shenango Municipal Authority: Backhoe--\$50.00 per hour plus operator wages; Hi-Lift --\$50.00 per hour plus operator wages; Dump Truck--\$40.00 per hour plus operator wages. All votes yes. Motion carried.

Motion by Dale Perry, seconded by Scott Malenky to authorize Supervisors to work on township roads, building maintenance, and other township work details. All votes yes. Motion carried.

Motion by Tom Hubert to appoint Richardson Inspection Services to be the Building Code Inspector/Zoning Officer, fire safety inspector, property maintenance, and stormwater management for

2023 at the fee presented. Motion by Tom Hubert, seconded by Dale Perry. All votes yes. Motion carried.

Scott Malenky to be appointed as the Cable TV Advisory Board.

Michael Weiser and Tom Hubert to be representatives for “Little Jim” Cemetery.

Dale Perry appointed for the Council of Governments. All votes yes. Motion carried.

Tom Hubert appointed Joe Varga as representative for Emergency Management Coordinator. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Dale Perry to appoint HRG, Inc. as the Township Engineer at the fee schedule that was presented. All votes yes. Motion carried.

Tom Hubert and Scott Malenky were appointed for the fire department. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Scott Malenky to set the junkyard permit fee to \$250.00 for the initial fee and \$50.00 for the second permit thereafter. All votes yes. Motion carried.

Scott Malenky nominated Dale Perry as the representative for the L-S-WM Joint Recreation Committee. All votes yes. Motion carried.

Tom Hubert appointed Dale Perry as representative for the Mercer County Regional Planning Commission. All votes yes. Motion carried.

Tom Hubert appointed Dale Perry as representative for the Metropolitan Planning Organization meetings. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Dale Perry to appoint Tara Johnson as the Open Records Officer. All votes yes. Motion carried.

Representatives for the Police Department will be Tom Hubert and Michael Weiser. All votes yes. Motion carried.

Representatives for the Shenango Valley Animal Shelter will be Tom Hubert and Michael Weiser. No other nominations. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Dale Perry to nominate Gina Smith as Secretary. All votes yes. Motion carried.

Motion by Mike Weiser, seconded by Dale Perry to nominate Tom Hubert as Treasurer. Tom Hubert will not collect any wages for this position. All votes yes. Motion carried.

Motion by Tom Hubert to appoint Waltz Consultants, Kenneth Rodgers as our Sewage Enforcement Officer. The fee schedule is approved as presented. All votes yes. Motion carried.

Motion by Tom Hubert to appoint Raymond Bogaty as Township Solicitor for 2023. There were no other nominations. All votes yes. Motion carried. No changes in fees.

Motion by Tom Hubert on the Vacancy Board to nominate Carol Lawhead. There were no other nominations. All votes yes. Motion carried.

Motion by Tom Hubert to appoint Berkheimer as Wage Tax, Local Service Tax, and Per Capita Tax Collector. All votes yes. Motion carried.

Motion by Tom Hubert to place an advertisement for all the meetings on the third Thursday of every month at 6:30. Seconded by Mike Weiser. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Mike Weiser to appoint CPA, McGill, Power, Bell & Associates for the 2023 Audit. Four votes yes. Dale Perry vote no. Motion Carried

Motion to appoint township auditors. One of the auditors has moved and another auditor has resigned. Tom Hubert nominated Tom Giordano, seconded by Dale Perry. All votes yes. Motion carried. We need three, but a quorum is two. The Auditors meeting is scheduled for 1-4-2023.

Motion by Tom Hubert to approve the tow list. PJ's Auto Service wants to be removed. Lowery Towing to be added. The tow list will include Lowery Towing, Barris Towing, Gearhart Services. For heavy duty towing it will include Barris Towing, CNC Towing, Gearhart Towing and Mercer Auto Wrecker. Motion seconded by Dale Perry. All votes yes. Motion carried.

Motion by Tom Hubert to authorize the attendance to the PSATS convention for Dale Perry and Scott Malenky. All votes yes. Motion carried.

Motion to appoint Dale Perry as the voting delegate for the 2023 PSATS Convention. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Mike Weiser to set the wages for the Treasurer – no benefits \$4,432.00 per year(**2020 rate-\$4,432.00; 2021 no increase**); Administrative Secretary – with benefits, \$19.00 per hour; Substitute Administrative Secretary – no benefits \$18.00 per hour; Police Chief with benefits - \$71,697.60 per year. (**2021 - \$65,665.60 6% increase - \$69,605.54 for 2022**) reimbursement for the Police Chief's cell phone not to exceed \$70.00 month; Supervisors & Employee Travel – IRS rate per mile (**2023– 62.5 cents per mile**); Road Master \$23.86 per hour (**with approval by the Auditors**) (**2021 rate \$23.27 per hour 2.5% increase**); Supervisor/Employee – to get all wages (**20.05/hr Jan 1-May 31; 2.5% increase June 1;\$20.55**) and benefits including wages, overtime, clothing allowance, holidays, insurance, jury leave, flex, personal, sick and vacation days, as the other employees receive (**with approval by the Auditors**); Working Supervisors – Working on the

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roads and other maintenance duties \$20.46 per hour (**with approval by the Auditors**) seconded by Mike Weiser.
All votes yes. Motion carried.

Dates to Note:

Board of Auditor’s meeting will be Wednesday, January 4, 2023 6:30 PM @ the Township Building
Planning Commission meeting will be Tuesday, January 10, 2023 6:00 PM @ the Township Building
The next Township Meeting will be Thursday, January 19, 2023 6:30 PM @ the Township Building

Adjournment