

The meeting was called to order by Chairperson, Tom Hubert, and opened with a Pledge of Allegiance to the Flag at 6:30 P.M.

Supervisors present: James Stewart, Scott Malenky, Tom Hubert, Mike Weiser and Dale Perry. Also present were Road Foreman Dan Rupert, Tax Collector David Pringle, and EMC Coordinator Joe Varga.

Public Comments: None

Minutes: Tom Hubert motioned to approve the minutes dated September 21, 2023 and the Budget minutes dated October 3, 2023, seconded by Dale Perry. Road Foreman, Dan Rupert stated a correction for the road report in the 9-21-2023 minutes replacing Fetsko road with Besco road to be tarred and chipped. Tom Hubert motioned to approve, seconded by Dale Perry. Correction to minutes regarding the walk of Hogback creek to include Roadmaster Mike Weiser, Matt Lawhead and Don Hoover, seconded by Dale Perry. Dale Perry motioned to correct the footage of the Vertical Tower in the Planning Commission minutes from 8ft to 80ft. Dale Perry motioned to correct the MPO Report where verbage said \$900,000 was lost to losing \$90,000 dollars lost. All votes yes, motion carried.

Treasurer's Report: Chairman Tom Hubert gave the report. Tom Hubert started off by reading totals in all accounts for the Township. Mr. Hubert stated that if there were no questions regarding the totals, that he would just go straight into the Budget totals. Tom Hubert motioned to accept the Treasures report, seconded by Scott Malenky. All votes yes, motion carried. Mr. Hubert stated they were not approving the Budget at that point. Mr. Hubert said that the Township is still waiting on insurance projections to add to. With the year-to-date revenues the Township is looking for another \$75,000 which will get them to where they predicted for last year. With that being said, what has been saved and the over-run covers the expenses and will be budgeted for the 2024 year. Mr. Hubert is expected wage tax funds and real estate funds to be coming in. Mr. Hubert explained that there will need to be some cuts and changes going forward. Tom Hubert explained the red number shows the difference of what we want to spend versus what we have in revenue. Typically, Mr. Hubert explains that we do not have the 957 thousand going into this coming 2024 year. Mr. Hubert has an idea of what we need to cut, and he will take that to the Supervisors for review. Tom Hubert explained that there will be more funds needed for the 2025 year because of salary increases due to contracts. Mr. Hubert explains that there will be nothing really to add to the budget other than possible needs from the road department and explained that if we did nothing with the Budget then we would only break even going into the 2024 year. Tom Hubert explained the importance of cutting somewhere because of the bills due at the beginning of the year and then there will be no funds to pay any of the other bills until the real estate funds start coming in. No motion to approve the Budget yet.

Police Report: Fire Chief Justin Barnes gave the report. There were 32 assists, 3 burglaries, 10 follow-ups, 11 premise checks and 44 traffic stops. The total of all incidents in Shenango Township was 272. West Middlesex had 106 incidents. Tom Hubert explained that the police department has used 6.2 of their total budget, year to date is 78.4 with 21.6 left. Mike Weiser motioned to approve the police report, seconded by Jim Stewart. All votes yes. Motion carried.

Fire Report: Fire Chief Justin Barnes gave the report. There were a total of 77 calls. Of those calls 60 were medical, 10 motor vehicle crashes, 2 vehicle lockouts, 1 motor vehicle fire, 2 building fires, 1 miscellaneous, 1 fire alarm and a total of 51 transports. Scott Malenky made a motion, seconded by Jim Stewart to approve the fire report. Fire Chief Justin Barnes reminded everyone about the pancake breakfast being held at the Kedron Lodge at 7AM on October 21, 2023. Chairman, Tom Hubert thanked all members of the emergency departments, for all time and help. All votes yes. Motion carried.

EMC Report: Emergency Management coordinator, Joe Varga announced that all Supervisor emergency badges have been issued along with all police officers. One employee from the Municipal Authority received theirs as well. Joe Varga will coordinate to finish others from the Authority and then Joe Varga will get with Dan Rupert to coordinate their badge issuance. Motion by Mike Weiser, seconded by Dale Perry to approve the EMC Report. All votes yes. Motion carried.

Road Report: Dan Rupert gave the report. There were 516 hours worked, 413 hours of Road Maintenance, 85 hours of Township and Park Maintenance and 18 hours of Vehicle Maintenance. Motion by Jim Stewart, seconded by Mike Weiser. Tom Hubert stated that the liquid fuel funds do not carry over and that he was thinking about bringing to the board paying off the Peterbilt with the left over funds of liquid fuel funds and some funds from the general fund. All votes yes. Motion Carried.

Municipal Authority Report: Scott Malenky gave the report. The municipal authority will be doing inspections for 147 Mitchell road for sewer replacement for a house being built. Another home on Mercer West Middlesex road needed clarification for sewer because they were over the 150 ft from the front of the home but from the back they were within the 150ft. The board voted that the homeowner would be responsible for the remaining 90ft of the 240 ft and the Authority would be responsible for the rest. A lien was placed on the Oak Tree Land Company for funds that are owed and it was brought to the Authority's attention that the work that was to be done is still not taken care of. Motion by Scott Malenky, seconded by Dale Perry to approve the Municipal Authority report. All votes yes. Motion carried.

COG Report: Dale Perry gave the report. No meeting will be held until December, 2023. Mr. Perry mentioned that the pool committee meets twice a month and stated that Lackawannock came thru with their other \$5,000 to give to the pool committee. Dale Perry stated Shenango, West Middlesex and Lackawannock came thru with their \$15,000 for the fiscal year. Dale Perry state because of the \$5,000 they have a positive balance. Motion by Dale Perry, seconded by Scott Malenky to approve the COG report. Tom Hubert stated they are pointing towards the right direction, however when looking at the preliminary budget, the budget shows a \$2,000 increase which is obviously going towards a recreation director and may be hard for the communities to understand why. All votes yes. Motion carried.

MCRPC Report: Dale Perry gave the report. Dale Perry stated that they hired (2) people. The main focus will be for the CDBG. There were two solar farms approved in West Salem Township. Motion by Dale Perry, seconded by Mike Weiser to approve the report. All votes yes. Motion carried.

Planning Commission Report: Jim Stewart gave the report. Regarding the Vertical Tower company, the plans have been tabled again for not meeting specifications. Jim Stewart stated that those plans are going to

completely be redone. The subdivision for Mr. Larry Krebbs was approved by all in the Planning Commission. Jim Stewart also explained that the Leali plans were approved which will consist of 150 condos being built. Motion by Jim Stewart, seconded by Dale Perry to approve the Planning Commission report. Tax Collector, David Pringle, asked how many of the condos will be in Hermitage. Scott Malenky and Tom Hubert spoke up and stated that 100 will be in Shenango Township and the other 50 will be in Hermitage but the condos will connect to Hermitage sewers. All votes yes. Motion carried.

MPO Report: No Report

Animal Shelter Report: Tom Hubert gave the report. Tom stated that the Budget numbers from 2023 will be the number that they want to go with for the 2024 budget. The shelter will start to move dirt for the new Lynwood location for the shelter, and the architect is working on the design of the building. Mr. Hubert stated that the shelter on Swamp Road is completely full and there have been animals that have been there for over a year. Mr. Hubert did say there is a spay/neuter program that can help and there are grants that the shelter can receive to go and take care of doing this as well. Mr. Hubert stated that they did hire an assistant to the director for the shelter. Motion by Tom Hubert, seconded by Jim Stewart to approve the Animal Shelter Report. All votes yes. Motion Carried.

Recreation Board Report: Tom Hubert gave the report and stated that there was a meeting to prepare for the fall festival to go over the festivities. Tom Hubert mentioned a list of all the things that were taking place and the times Lunch, Scarecrow Contest, and Community Participation. The skating rink liner came in and the Road Department is getting that ready and Tom Hubert mentioned that the liner was \$4000 and that the Township is hoping to sell advertising to put around the rink to recover some of the money spent for purchasing the liner. November 11 @ 8am is the tentative time to put the ice rink up and the Scouts are waiting patiently to help. Motion by Tom Hubert, seconded by Jim Stewart, to approve the Recreation Report. Scott Malenky questioned about the climbing feature that the Township use to have and was wondering if it was going to be re-installed back into the park. Mike Weiser and Tom Hubert did say that there is a plan to do that. All votes yes. Motion Carried.

Zoning Permits: Permits applied for are as follows: Zoning permit for a fence, Demolition Permit for a home, & a Building and Occupancy Permit for a roof on a home.

Correspondence: Tom Hubert mentioned that the Township received a “Thank You” Letter for the demolition of the two homes on Wheatland Road. Confirmation of owning horses on 268 Mitchell Road and Oakhill Road in West Middlesex. Tom Hubert stated under Section 606: Accessory Uses: of the Zoning Ordinance, it states that horses are permitted in the area provided that they are not using it for a Commercial basis.

Old Business: The map & Chapter 102 Permit for the Leali/EFL Developing LLC Acknowledgement was submitted to the Township for observation by the Public and the Supervisors.

Tom Hubert opened and read bids received for hooking in the sewer from the Township Park. The Township received only (2) bids. Mr. Hubert read each bid and announced the price of each. Z’crete Concrete & Excavating LLC submitted a price of \$29,700.00. Donald Lark & Sons, Inc. submitted a price of

\$24,250.00. After discussion of installing 2 different ways and distance and Township cost that will be incurred, the Supervisors decided to table the approval of the bids until the March of 2024. Mr. Hubert was not happy with only two bids and also thought the prices would be half of what the bids came in at. Motion by Tom Hubert to table the bids until March of 2024, seconded by Jim Stewart. All votes yes. Motion carried.

New Business:

- Supervisors approved new office township hours to Monday through Friday, 10a.m. to 3p.m. or by appointment. This will start November 1, 2023.
- Scott Malenky brought up the replacement of some Township road signs. Liquid fuel monies are available to replace or repair signs. On the corners of Romain & Bobish and the corner of Heasley & Gearhart, our solicitor Ray Bogaty will be preparing a letter to send to the County to see who will replace the no outlet signs. Secretary, Gina Smith will call Penndot to have the stop sign on Wheatland Road replaced. There is also a no outlet sign on Paul Street that will also need to be replaced. The road department monitors what signs are needing replaced or repaired throughout the year.
- Sub-Division Plan for Larry Krebbs, 152 English Road was included in the meeting for observation; no vote required
- Motion by Mike Weiser, seconded by Scott Malenky to approve and provide a letter to the West Middlesex School District and Mercer County approving a 10-year tax abatement for DBA Castle Hospitality. Motion will also include to allow Chairman of the Board, Tom Hubert, to be the informant of any questions regarding this matter. Vote was 4 to 1 with Dale Perry being the resenting vote

Dates to Note:

- Fall Festival October 21, 2023 Noon to 3pm
- Pancake Breakfast @ Kedron Lodge for Shenango Township Fire Department @ 7am
- Christmas Tree Lighting December 7, 2023 @ 7PM
- Thanksgiving Dinner November 23, 2023 4:00PM (Twp Community Room)
- Veteran's Day – Office Closed in Observance of Veteran's Day Friday, November 10

Payment of bills: Motion by Scott Malenky, seconded by Jim Stewart to approve the payment of bills from September 22, 2023 to October 19, 2023. All votes yes. Motion carried.

Dale Perry made a motion, seconded by Scott Malenky, to attend a class for unpaved roads and common road problems. No cost to township but mileage paid to Supervisor Dale Perry. All votes yes. Motion carried.

Adjournment: Motion by Jim Stewart, seconded by Scott Malenky to adjourn. All votes yes. Motion carried.