

The meeting was called to order by Chairperson, Thomas Hubert, and opened with a Pledge of Allegiance to the Flag at 6:30pm.

Supervisors present James Stewart, P.J. Giardina, Thomas Hubert, Mike Weiser and Dale Perry. Also present were Solicitor Brett Stedman, Secretary Gina Smith, Police Chief Jason Newton, Road Supervisor Dan Rupert, Tax Collector David Pringle, and Fire Chief Justin Barnes.

Comments from Residents/Taxpayers of Shenango Township: None

Minutes of Previous Meeting: Motion by Mike Weiser to approve the minutes dated March 12, 2024. Dan Rupert stated that there was a correction with those minutes on page 3 regarding the road department contract salary increase. The correction is changed from 4.4% increase to 4.0% increase on the last two years. P.J. Giardina seconded the motion. All votes yes. Motion carried. Supervisor P.J. Giardina stated that he had information from PennDOT regarding the start of the Bridge repair on Route 318 will be starting work on 4-3-2023 and will be completed by 11-18-2025.

Staff Reports:

Treasurer's Report: Chairperson, Tom Hubert gave the report. Mr. Hubert read all bank balances as of 4-8-2024. Mr. Hubert announced that the Tax Collector will be delivering a check to the township for Real Estate taxes. Mr. Hubert included a report from where the township stood in April 2023 compared to April 2024. Mr. Hubert stated that the first three months of the year are always critical until we get Real Estate taxes coming in. Mr. Hubert explained looking at the budget on the income statement from 2023 to 2024 how much the township will need coming in to each year. Mr. Hubert stated that the township needs roughly \$300,000 dollars going into the new year to hold us off until Real Estate taxes come in. Mr. Hubert also explained that expenses can change from year to year depending on what goes on through the year. Motion by Tom Hubert, seconded by Mike Weiser to approve the treasurer's report. All votes yes. Motion carried.

Police Report: Police Chief, Jason Newton gave the report. For the month of March, there were 26 911-calls, 34 assists, 3 motor vehicle accidents, 4 suspicious calls and with all other actions there were a total of 229 for the township, 96 for West Middlesex Borough, for a total of 325. Budget wise, the police department used 7%, year to date is 26.3%, with 73.7% left. Chief Newton stated that they received the aggressive driving/buckle up grant and should run through the end of the year. Chief Newton confirmed with P.J. Giardina about the start and finish of the 318 Bridge repair and he ran through a timeline where they would start the bridge project on April 15, 2024, at some point route 376 would be closed to one lane in each direction but will remain open until April 19, 2024 at 7pm until April 21st at 5am and then route 376 will be closed completely both directions when the bridge will be completely demolished. Motion by Jim Stewart, seconded by P.J. Giardina to approve the police report. All votes yes. Motion carried.

Fire Report: Fire Chief, Justin Barnes gave the report. There were 47 medical calls, 6 vehicle crashes, 3 brush fires, 3 fire alarms, 1 CO alarm, 1 building fire, 1 service call, and 1 police assist. For the month there were 16 fire calls, 47 EMS calls for a total of 63. Motion by Jim Stewart, seconded by P.J. Giardina. All votes yes. Motion carried.

EMC Report: Tom Hubert gave the report as the EMC coordinator, Joe Varga, was absent from the meeting. The Emergency Operations Plan is in place and ready for approval. It is a great document that allows for a lot of flexibility in the event of a disaster or emergency declaration so there is not a lot of specific information.

Once this document is approved, all involved will receive a copy as well as a copy for the township office. Mr. Varga is still working with the company for the ID maker and hopefully the printer issues will be resolved soon. Sky Warn training will be held at the Mercer County Public Safety Office on May 16, 2024 from 6:30pm to 8:00pm and it is a free training and open to the general public. Contact Debbie Hartley for registration. Motion by P.J. Giardina, seconded by Mike Weiser. All votes yes. Motion carried.

Road Report: Road Foreman, Dan Rupert gave the report. 640 hours worked, 566 hours of road maintenance, 16 hours of vehicle maintenance, 44 hours of snow removal and 14 hours township and park maintenance. Roadmaster, Mike Weiser stated that the softball complex is starting to get used. 2 of the 3 fields look good, and Mr. Weiser will be meeting with Mr. Novosel and his partner to talk about field 3. There was pipe installed on Stinedurf Road and it seems to be helping. Motion by Mike Weiser, seconded by P.J. Giardina to approve the road report. Mr. Hubert stated that the township had authorized to have a pipe put under the road by Kiwanis Park Road and questioned to make sure that project was complete. Road Foreman, Dan Rupert verified that it was. Guest to the meeting, Mr. Novak asked the length in the pipe replaced. Mr. Novak stated he found a document that stated the right of way is into the park's property and that he was worried that it would make a sink hole onto the other side of the guardrail. Mr. Hubert showed a picture of the study used where the right of way and the pipe exit is. Mr. Hubert feels that the pipe installed was to specification and Dan Rupert, Road Foreman verified that. All votes yes. Motion carried.

Municipal Authority Report: Mr. Hubert read the report. Mr. Hubert stated that the Authority is trying to get a resolution for the Oak Tree Country club sewers. There were sewer extensions approved for residents involved. A flow meter is scheduled to be installed to see exactly where the sewer flow is coming from. Motion by Tom Hubert, seconded by P.J. Giardina to approve the Municipal Authority report. All votes yes. Motion carried.

COG Report: Dale Perry gave the report. Mr. Perry stated that COG is running as usual. Mr. Perry updated everyone on the LSWM swimming pool repairs. The grant money has been pledged but has not been received yet. Motion by Dale Perry, seconded by Mike Weiser to approve the COG report. All votes yes. Motion carried.

MCRPC report: Dale Perry gave the report. Dale Perry stated that Tom Hubert recommended contacting the West Middlesex Borough for the Walk Works Program. The Borough has yet to act upon the program. Mr. Perry announced there are funds for the Walk Works Program. Mr. Perry has asked that a possible study be done for the Walk Works Program by the township and the Borough. Motion by Dale Perry, seconded by P.J. Giardina to approve the MCRPC report. All votes yes. Motion carried.

Planning Commission Report: Jim Stewart gave the report. The sub-division for Mark & Laurie Wansack was approved. Mr. Stewart stated minutes dated January 9, 2024 were approved. Mr. Perry stated that the Richard and Karen Yanak sub-division was approved also. Motion by Dale Perry, seconded by Mike Wesier to approve the Planning Commission report. All votes yes. Motion carried.

MPO Report: Mr. Perry gave the report. Start of construction for District #1 has started with 9 project. Springfield Township will be getting a trail. There was discussion about the bid opening for repaving of Buhl Farm Drive and put sidewalks in. Romain to Wilson Road on route 318 will be repaved. Motion by Dale Perry, seconded by Mike Weiser to approve the MPO report. All votes yes. Motion carried.

Animal Shelter Report: Mr. Hubert gave the report. The new manager has taken in 12 dogs to the shelter. There are 3 remaining kennels and the shelter will be full again. Some adoptions have taken place but the

kennel is starting to fill up after the holidays. The building search is still ongoing. The building will be installed on a pad. The shelter has \$450,000 from a grant which is to go directly into the building and there is a foundation in place for donations for the new facility. Motion by Tom Hubert, seconded by Jim Stewart. All votes yes. Motion carried.

Recreation Board Report: Mr. Hubert gave the report. Mr. Hubert thanked the road department for taking the ice rink and down. Mr. Hubert would like the Fire Department to wash off the liner and get that put away and the bathrooms will need looked at to get them in working condition. Mr. Hubert talked about putting another grant together for the park but that may be put off for 1 year as the township will need matching funds to add to another grant. Motion by Tom Hubert, seconded by Dale Perry to approve the Recreation Report. All votes yes, motion carried.

Zoning & Building Permits issued: Permits issued were for an Outdoor Pavillion, a detached garage, front porch and a demolition permit for a garage.

Correspondence: There will be an Earth Day Shredding Event put on by the Keystone Blind Association from 12:00noon to 4pm on April 20, 2024, held at Linden Point in Hermitage, PA.

Old Business:

Secretary, Gina Smith contacted the 4th, 5th, and 6th grade Principal, Tammy Mild to have the children submit names for the renaming of the Wheatland Road ball fields. The children were given a brief background about the fields to help in their decision. The 3 chosen submissions would be voted on by the supervisors for one name and the winners will receive a pizza party paid for by the Township. After the reading and voting of the names submitted, motion by Mike Weiser, seconded by Jim Stewart to rename the Wheatland Road Ballfields to be called “Shenango Township Field of Dreams”. All votes yes. Motion carried. Mike Weiser and Tom Hubert stated there will be funds left over from the American Rescue Funds to pay for the new sign.

Motion to approve Resolution #1-2024 - Emergency Operations Plan. Motion carried.

Two quotes were given to repair or replace the lights in the road department, (1) PIC Electric - \$8,300 & (2) McCurley Houston Electric - \$9,280. One quote was to troubleshoot only and the other was to remove and replace with 13 New LED Fixtures. Motion by Mike Weiser to award PIC Electric for \$8,300 seconded by Dale Perry. All votes yes. Motion carried.

New Business:

Motion by Tom Hubert to accept the resignation of Officer Nicholas Schneider, seconded by P.J. Giardina. All votes yes. Motion carried.

Motion by Tom Hubert, seconded by Jim Stewart to hire police officer David Harris to a full-time position at \$47,216.00 per year as per contract. All votes yes. Motion carried.

Motion by Dale Perry, seconded by P.J. Giardina to advertise Bid Package for the road department materials. All votes yes. Motion carried.

Dates to note: Tax Collector collection dates at Shenango Township Building – April 10, 17, 24, 25, 26, 29 & 30 from 1pm to 4pm.

The Shenango Valley Animal Shelter will be having a vendor and craft show raffle at the Sharon American Legion on April 21, 2024 from noon to 3pm. Shenango Township has donated a

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APPROVED MEETING MINUTES**

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Payment of bills: Motion to approve the payment of bills dated March 13, 2024 through April 9, 2024 by Jim Stewart, seconded by Mike Weiser. All votes yes. Motion carried.

Supervisor Dale Perry attended the County Summit and he stated that we needed to look into the fiber optics within the township if the township is Broadband ready.

Adjournment: Motion by Jim Stewart to adjourn, seconded by Dale Perry. All votes yes. Motion carried.